

Merrill Public Library
Trustee Meeting
Thursday, January 8, 2026
6:30 P.M.
Main Room

Call to Order
Minutes Approval
Bills Approval
Public Comment

Updates

- New computers
- Book Sale

New Business

- Budget FY26/27
- Cubicles
- Hinton – checkouts, deliveries
- New city contracts
- Sioux Center/Icebreaker/Iowa Standard
- Jeanette Spies volunteered
- Summer Reading

Director's Report

- Library Director Endorsement Course
- Work on the website and OPAC interface
- Facebook posts
- Book Club – first organizational meeting to pick books and establish “rules” for the club
- Winter Newsletter
- Updated OPAC front page

Back Burner

- Relabel and shelve adult nonfiction with Dewey numbers
- Weeding (children's books first)
- Exterior signage – need better signage for drop box

Financial Review

November Bills

Amazon	\$ 212.05	(vacuum bags, 2 toner cartridges, 2026 desk calendar)
Ingram	\$ 177.52	(October order of new books)
Walmart	\$ 34.28	(cleaning supplies, desk candy)
Canva	\$ 15.00	(monthly subscription)
Canva	\$ 120.00	(annual subscription, at Angela's request)
USPS	\$ 5.67	(SILO mailing)
Dell Technologies	\$ 2273.74	(2 new computers)
Adam Bottjen	\$ 158.64	(computer installation)
Wages	\$ 1609.15	

Library Usage Report – November

Checkouts via Patron							
Rural Books	Resident Books	Brunsville Books	Hinton Books	Craig Books	Open Access Books	ILL	TOTAL
17	75	0	6	0	0	10	108

Children	YR	YA	Adult	Mag	DVD	Audio Book	Overdrive	TOTAL
24	1	1	66	3	0	0	250	345

Patron Usage (# People Visited)							
Library Services	Computer	Wireless	New Pat.	Handouts	Programs	Volunteers	TOTAL
61	18	76	6	0	59	0	157

Copies	\$1.80
Donations	\$0.90
Fines	\$2.55
Book Sales	\$5.50
Total:	\$10.75

December Bills

Walmart \$ 41.62 (Early Out, desk candy, coffee)
 Amazon \$ 150.81 (Dec. Book order)
 Amazon \$ 118.47 (Books, book-ends, Hinton brochure holder & lockbox)
 Wages \$ 1724.38

Library Usage Report – December

Checkouts via Patron							
Rural Books	Resident Books	Brunsville Books	Hinton Books	Craig Books	Open Access Books	ILL	TOTAL
18	72	1	2	0	0	7	100

Children	YR	YA	Adult	Mag	DVD	Audio Book	Overdrive	TOTAL
7	0	0	80	4	0	0	240	331

Patron Usage (# People Visited)							
Library Services	Computer	Wireless	New Pat.	Handouts	Programs	Volunteers	TOTAL
80	22	127	3	0	58	2	163

Copies \$3.00
 Donations \$1.80
 Fines \$4.80
 Book Sales \$36.00

 Total: \$45.60