

Merrill Public Library
AGENDA for Trustee Meeting
Thursday July 9, 2026
6:30 P.M.
Main Room

Call to Order
Minutes Approval
Bills Approval
Public Comment

Updates

- Book Club July 7
- New summer employee
- Trustee resolutions by City Council approved at meeting 6/15

New Business

- Plymouth County Digital Library Consortium
- Plymouth County grant: Digitizing the microfilm of the Merrill Record (application due 8/1); quote from Advantage Archives
- Library Annual Report for City Council

Director's Report

- In service training: Review Trustee Handbook (chapters 1 – 3)

Back Burner

- Planning for the future of the library (vision, goals); Maryann Mori
- Library Director Endorsement Course
- Weeding & upload to SILO

Financial Review

June Bills

Amazon 6/3	\$ 208.31	(books)
Amazon 6/3	\$ 10.20	(book for August book club)
Amazon 6/5	\$ 178.50	(2 printer cartridges)
Amazon 6/19	\$ 36.00	(books)
Walmart 6/4	\$ 39.27	(summer reading treats)
Wells Visitor Ctr	\$ 50.00	(summer reading prizes)
Magazine Renewals	\$ 339.99	(annual renewals)
Dadant Bee Supply	\$ 8.99	(honey treats)
Hobby Lobby	\$ 16.47	(craft supplies)
Fareway	\$ 23.95	(summer reading treats)
Menards	\$ 10.96	(paint for drop box)
Wages	\$ 2024.97	

Library Usage Report – June

Checkouts via Patron							
Resident Books	Rural Books	Brunsville Books	Hinton Books	Craig Books	Open Access Books	ILL	TOTAL
151	25	2	28	0	3	8	217

Children	YR	YA	Adult	Mag	DVD	Audio Book	Overdrive	TOTAL
99	9	4	87	8	1	0	AB 189/EB 85 = 274	415

Patron Usage							
Door Count	Reference	PC Uses	Programs	New Patrons	WiFi Usage (sessions)	Volunteers	TOTAL (w/o wireless)
245	34	19	277	5	138	3	583

Copies	\$ 5.00
Donations	\$ 3.10
Fines	\$ 2.20
Book Sales	\$48.50

Total: \$ 58.80

Merrill Board of Director's Meeting Minutes

July 9th, 2026

Present- Julie, Maria, Kelsey and Barb

Minutes were motioned and approved by Kelsey and Maria.

Bills were motioned and approved by Maria and Kelsey.

Updates-

Book Club was July 7th had 4 people and no one liked the book and have decided to the participations pick the books.

Addison the new hire has been great working and doing a fantastic job with the summer program.

Trustee resolutions by City Council approved at meeting June 15th.

New Business-

Plymouth County Digital Library Consortium take the resources of all the libraries to apply for a grant for digital resources. We would pay \$250 in the kiddie as part of the pilot program for 1 year.

Plymouth County Grant- Digitizing the microfilm of the Merrill Record due August 1st, 2026 quote from Advantage Archives

Library Annual Report for City Council.

Director's Report-

In Service Training- Review Trustee Handbook Chapter 1-3 will review in August.

Meeting Adjourned at 7:25pm Maria and Kelsey.

Next Meeting August 13th, 2026