Merrill Public Library
AGENDA for Trustee Meeting
Thursday, October 8, 2026
6:30 P.M.
Main Room

Call to Order
Minutes Approval
Bills Approval
Public Comment

Updates

- City Contract has been received for Hinton. Nothing from Brunsville or Craig yet.
- Early Out 9/30 – 11 kids, 1 YA
- Book Club 10/6
- Storytime 10/2 – 7 kids, 4 adults
- Mural
- Grant for digitization of historical microfilm

New Business

- Plymouth County Digital Consortium Grant
- Librarians' Meeting
- Review of Strategic Planning meeting: develop goals and objectives

Director's Report

- In service training: Review NEW Trustee Handbook (chapters 4 - 6)
- Begin review of Policies (starting with Circulation)

Back Burner

- Library Director Endorsement Course
- Weeding & upload to SILO

Financial Review

September Bills

Amazon	$ 74.00	(printer cartridge)
Amazon	$ 72.75	(printer cartridge)
Amazon	$ 26.43	(Early Out craft supplies)
Amazon	$ 39.42	(Early Out STEM projects)
Amazon	$ 44.47	(books, Early Out conversation cards)
Walmart	$ 60.46	(Early Out snacks, supplies
Walmart	$ 14.77	(Early Out snacks)
Walmart	$ 28.61	(strategic planning dinner)
Sherwin Williams	$ 47.03	(paint to repair wall)
Wages	$ 1739.84	

Library Usage Report – **September (compared to last month)**

Checkouts via Patron							
Resident Books	Rural Books	Brunsville Books	Hinton Books	Craig Books	Open Access Books	ILL	TOTAL
70 (143)	39 (19)	0 (0)	29 (11)	0	0	5 (3)	143 (176)

Children	YA	Adult	Mag	DVD	Audio Book	Overdrive	TOTAL
42 (51)	9 (7)	89 (114)	5 (2)	0 (2)	0 (0)	301 (309)	446 (485)

Patron Usage							
Door Count	Reference	PC Uses	Programs	New Patrons	WiFi Usage (sessions)	Volunteers	TOTAL (w/o wireless)
202 (214)	21 (33)	9 (18)	113 (95)	5 (3)	92 (81)	3 (0)	353 (363)

Copies	$ 17.90
Donations	$ 2.15
Fines	$ 0.45
Book Sales	$ 8.00
Total:	$ 28.50

Merrill Board of Directors' Meeting Minutes

October 8, 2026

Present: Maria, Barb, Julie, Charlene, Alicia,

Minutes approved and motioned by Charlene and Alicia, all in favor

Bills were approved and motioned by Maria, 2nd by Charlene all in favor.

No public comment

Updates:

Hinton contract received and will mail check soon.

Early outs first one 21 kids, 2nd one 11 kids and 1 adult

Book club was great- 5 patrons

Story time 7 kids, 4 adults went very well

Mural is stenciled and will be painted

Grant for Digitizing was approved for $9,700

New Business:

2nd grant was approved for $9,000

Libarian meeting was about the grant and review of Strategic planning

1) Goal- Mural, Kid Furniture
2) Looking for options for End Caps
3) Green Library Sign plus Google/Apple Maps will be changed

Brunsville and Craig still waiting on contracts and will go see if we can add anything for books there.

After the grant we could come up with an idea to do a night of Libby users and help with technology setup.

Add a donation policy for used books

Completed chapter 4

Adjourned by Charlene, 2nd by Alicia at 7pm.