

Merrill Public Library
AGENDA for Trustee Meeting
Thursday May 14, 2026
6:30 P.M.
Main Room

Call to Order
Minutes Approval
Bills Approval
Public Comment

Updates

- Merrill Community Foundation Grant?
- Book Club May 5

New Business

- Summer Intern Candidates
- Brainstorming request for Plymouth County grant (application due 8/1)
- City Council meeting June 15 – Trustee resolutions

Director's Report

- Staffing for Summer Reading
- Last Early Out – Next Year's Changes
- Non-fiction weeding completed

Back Burner

- Planning for the future of the library (vision, goals); Maryann Mori
- Digitizing the microfilm of the Merrill Record (next fiscal year)
- Library Director Endorsement Course
- Weeding & upload to SILO (starting on fiction; Marcy is doing easy readers)

Financial Review

April Bills

Amazon 4/1	\$ 99.20	(books)
Amazon 4/8	\$ 103.36	(books, shelf label holders)
Amazon 4/14	\$ 36.91	(books)
Amazon 4/14	\$ 32.99	(book)
Amazon 4/25	\$ 122.79	(supplies, new digital drop box lock)
Great Plains Zoo	\$ 360.00	(ZooMobile for summer reading kickoff)
Wages	\$ 1792.92	

Library Usage Report – **March**

Checkouts via Patron							
Resident Books	Rural Books	Brunsville Books	Hinton Books	Craig Books	Open Access Books	ILL	TOTAL
142	17	4	10	0	0	6	177

Children	YR	YA	Adult	Mag	DVD	Audio Book	Overdrive	TOTAL
57	7	0	87	17	0	0	295	463

Patron Usage							
Door Count	Reference	PC Uses	Programs	New Patrons	WiFi Usage (sessions)	Volunteers	TOTAL (w/o wireless)
211	39	29	94	6	63	1	380

Copies	\$ 23.60
Donations	\$ 1.10
Fines	\$ 0.15
Book Sales	\$ 16.00

Total: \$ 40.85

Summer Staffing

Monday	2 – 7	Barb (5)
Tuesday	2 – 4:30	Barb (2.5)+
	4:30 – 7	Marcy (2.5)
Wednesday	2 – 5	Barb (3)
	2 – 5	Intern (3)
	4:30 – 7	Marcy (2.5)
Thursday	2 – 4:30	Barb (2.5)
	4:30 – 7	Marcy (2.5)
Friday	9 – 12:00	Barb (3)
	9 – 12:00	Intern (3)
	1 – 3:30	Barb (2.5)
	1 – 3:30	Intern (2.5)
Saturday	9 – 12	Intern (3)

Barb 17.5 hours +

Marcy 7.5 hours

Intern 11.5 hours

Merrill Board of Director's Meeting Minutes May 14th, 2026

Present- Julie, Maria, Alicia, Barb and Charlene

Minutes were motioned and approved by Charlene and Alicia.

-Didn't have the Book Sale April 19th, 2026.

Bills were motioned and approved by Maria and Alicia.

No public comment

Updates-

Brunsville moving to Lemars library was from a patron and city council.

Merrill Community Foundation Grant is waiting for approval until next week.

Book Club was a great turn out and 7 people came.

Merrill Daze June 5th possibly going to promote the summer reading

New Business-

3 Summer Intern Candidates- College Kids

Brainstorming request for Plymouth County Grant- due 8/1/2026

City Council meeting Jun 15th- Trustee resolutions

Director's Report-

Staffing for Summer Reading

Last Early Out- Next Year's Changes-

Nonfiction weeding completed

Back Burner-

Planning for the future of the library

Ended the meeting at 7:28pm and was adjourned by Charlene and Maria

Next meeting is June 11th, 2026