

Merrill Public Library
AGENDA for Trustee Meeting
Thursday February 12, 2026
6:30 P.M.
Main Room

Call to Order
Minutes Approval
Bills Approval
Public Comment

Updates

- Hinton – checkouts, deliveries
- Book Sale Feb. 1
- Book Club Feb 3

New Business

- New city contracts
- Iowa legislation -- concerns
- Budget FY26/27
 - Marcy's review and raise
 - Hiring

Director's Report

- Library Director Endorsement Course
- Weeding & upload to SILO (almost finished weeding Children's picture books)
- Next Newsletter
- Summer Reading

Back Burner

- Relabel and shelve adult nonfiction with Dewey numbers
- Exterior signage – need better signage for drop box

Financial Review

January Bills

Amazon	\$ 34.48	(Iowa Reads kids book, Avery labels)
Amazon	\$ 41.61	(local author hard cover book)
Amazon	\$ 43.57	(book request & Iowa Reads)
Amazon	\$ 29.19	(dry erase board for Hinton)
Amazon	\$ 30.50	(double-sided tape dispenser for book setup)
Peters Park Flea	\$ 31.20	(small table for Hinton library)
Walmart	\$ 61.41	(Early Out snacks, water, desk candy)
Wages	\$ 2311.76	

Library Usage Report – January

Checkouts via Patron							
Rural Books	Resident Books	Brunsville Books	Hinton Books	Craig Books	Open Access Books	ILL	TOTAL
25	66	0	19	0	0	7	114

Children	YR	YA	Adult	Mag	DVD	Audio Book	Overdrive	TOTAL
18	0	1	79	17	0	0	282	397

Patron Usage (# People Visited)							
Library Services	Computer	Wireless	New Pat.	Handouts	Programs	Volunteers	TOTAL
95	24	132 sessions, 166.7 hours	9	0	56	4	188

Copies	\$16.00
Donations	\$5.00
Fines	\$3.75
Book Sales	\$30.25

Total: \$55.00

December Bills

Walmart	\$ 41.62	(Early Out, desk candy, coffee)
Amazon	\$ 150.81	(Dec. Book order)
Amazon	\$ 118.47	(Books, book-ends, Hinton brochure holder & lockbox)
Wages	\$ 1724.38	

Library Usage Report – December

Checkouts via Patron							
Rural Books	Resident Books	Brunsville Books	Hinton Books	Craig Books	Open Access Books	ILL	TOTAL
18	72	1	2	0	0	7	100

Children	YR	YA	Adult	Mag	DVD	Audio Book	Overdrive	TOTAL
7	0	0	80	4	0	0	240	331

Patron Usage (# People Visited)							
Library Services	Computer	Wireless	New Pat.	Handouts	Programs	Volunteers	TOTAL
80	22	127	3	0	58	2	163

Copies	\$3.00
Donations	\$1.80
Fines	\$4.80
Book Sales	\$36.00

Total:	\$45.60
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Merrill Board of Directors Meeting Minutes

February 12th, 2026

Present- Julie, Kelsey, Alicia, Charlene and Barb.

Minutes motioned and approved by Charlene and Alicia.

Bills were motioned by Alicia and Charlene.

No public comment.

Updates-

Hinton Remote Library is going great. We have issued a few new library cards to Hinton residents and the return drop box has been used as well.

February Book Sale went well. Thank you Charlene for volunteering.

The Book Club had a good session discussing *The Guernsey Literary and Potatoes Peel Pie Society*.

New Business-

Looking into microfilm for historical documents.

Need a plan to advertise cake pans for check out and work on equipment sales.

Continuing to work on the Summer Reading Program plan. Director will present when it is more formalized.

Discussed city contracts increase since no increase has been made in the last three years. Motion made by Kelsey & Alicia to increase Hinton to \$3,500 due to the price per capita to align closer to what Burnsville and Craig pay. Motion passed.

Discussed FY26/FY27 budgets. Discussed hiring a part time person this summer to fill any schedule gaps and possibly grooming the hire to take the Director spot when an opening comes available. Motion made by Charlene & Alicia to raise current Library Assistant wage to \$14. Motion passed.

Discussed possible Iowa legislative bills that may affect libraries if amended and/or added .

The next meeting will be March 12th at 6:30pm.

Ended meeting at 7:24pm/