

Merrill Public Library
Trustee Meeting
Thursday, November 13, 2025
6:30 P.M.
Main Room

Call to Order
Minutes Approval
Bills Approval
Public Comment

Updates

- New computers
- Book distributor to replace Baker & Taylor

New Business

- Hinton visit

Director's Report

- Finished merge of young readers (series and stand-alone)
- Started Library Director Endorsement Course
- Facebook posts
- Trunk or Treat
- Working on organizing donations for sale during Egg Bake Breakfast Dec. 7
- Interior signage
- Book Club – first Tuesday of the month, 6 pm, Iowa Room, starting January 6. First meeting will be organizational to pick book and establish “rules” for the club.
- Christmas decorating
- Update book displays
- Need volunteers for book sale

Back Burner

- Relabel and shelve adult nonfiction with Dewey numbers
- Volunteers
- Weeding
- Zoom services (Angela has reported that TV in Iowa Room is not really functional)
- Genealogy class (in newsletter; no response yet)
- Tiny library (Pat suggests waiting until spring)
- Exterior signage – need better signage for drop box
- Next newsletter (winter – possibly start monthly)

Financial Review

October Bills for Review

Demco	\$ 119.03	(labels for processing books)
Postage	\$ 4.96	
Walmart	\$ 34.19	(Oct. early out snacks)
Baker & Taylor	\$ 47.38	
Walmart	\$ 45.64	(Trunk or Treat)
Canva	\$ 15.00	(monthly subscription)
Amazon Books	\$ 84.82	
Wages	\$1621.74	

Library Usage Report – October

Checkouts via Patron								
Rural Books	Resident Books	Brunsville Books	Hinton Books	Craig Books	Open Access Books	ILL	TOTAL	
2	93	3	4	0	0	18	120	
Children	YR	YA	Adult	Mag	DVD	Audio Book	Overdrive	TOTAL*
36	5	4	54	4	2	0	271	373

Overdrive Holds: 280

161 Audiobooks, 77 eBooks

Patron Usage (# People Visited)							
Help/Info	Computer	Wireless	New Pat.	Handouts	Programs	Volunteers	TOTAL
63	22	59	3	2	44	1	172

Copies \$3.40

Donations \$2.80

Fines \$0.80

Book Sales \$0

Total: \$7.00