

Merrill Public Library
AGENDA for Trustee Meeting
Thursday March 12, 2026
6:30 P.M.
Main Room

Call to Order
Minutes Approval
Bills Approval
Public Comment

Updates

- Hinton – checkouts, deliveries
- Book Club March 3

New Business

- Norma Jean Warner Trust (\$950)
- Summer reading plans
- Letters to cities with contracts re rate increase
- Grant for digitizing newspapers
- Iowa legislation – concerns

Director's Report

- Library Director Endorsement Course
- Weeding & upload to SILO (almost finished weeding Children's picture books)
- Newsletter

Back Burner

- Relabel and shelve adult nonfiction with Dewey numbers
- Exterior signage – need better signage for drop box

Financial Review

February Bills

Amazon	\$ 58.68	(New adult fiction, book club & request)
Amazon	\$ 95.31	(New adult fiction, book requests)
Amazon	\$ 77.71	(Summer Reading storytime books)
Book Systems	\$ 1451.00	(annual subscription for library Atrium software)
Wages	\$ 1840.89	

Library Usage Report – February

Checkouts via Patron							
Rural Books	Resident Books	Brunsville Books	Hinton Books	Craig Books	Open Access Books	ILL	TOTAL
7	69	9	22	0	2	10	119

Children	YR	YA	Adult	Mag	DVD	Audio Book	Overdrive	TOTAL
36	0	2	70	6	2	0	237	341

Patron Usage (# People Visited)							
Library Services	Computer	Wireless	New Pat.	Handouts	Programs	Volunteers	TOTAL
78	24	123 sessions, 125 hrs.	4	2	90	3	195

Copies	\$ 12.10
Donations	\$ 31.80
Fines	\$ 0.20
Book Sales	\$ 19.25

Total: \$ 63.35

Merrill Board of Directors' Meeting Minutes

March 12th, 2026

Present- Julie, Kelsey, Alicia, Charlene and Barb.

Minutes motioned and approved by Charlene and Kelsey.

Bills were motioned by Alicia and Charlene.

No public comment.

Updates-

Hinton Remote Library is still doing good. Discussed putting a poster in the post office.

Discussed putting up little library boxes in Craig & Brunsville as well.

The Book Club had a good session discussing *The Language of Flowers* by Vanessa Diffenbaugh.

Next month's book is *Once There Were Wolves* by Charlotte McConaghy.

New Business-

The Norma Jean Warner Trust check will be for \$950. They are currently issuing checks for libraries that start with the letter "F".

The director presented a rough plan for the Summer Reading Program. Discussed best dates/times for activities to include a ZooMobile visit, story time with arts and crafts project, and various presentations related to the "Plant A Seed, Read" theme. Open to ideas for prizes and/or donations for the age groups.

Letters were sent to Hinton, Craig, and Brunsville regarding the city contract increases in the upcoming fiscal year.

There is a grant available for digitizing our historical documents and newspapers. The grant deadline is May 1st. Discussed getting a quote then we can decide about adding it into next year's budget.

Discussed possible Iowa legislative bills that may affect libraries if amended and/or added .

The next meeting will be April 9th at 6:30pm.

Ended meeting at 7:35pm/